**PEP Terms of Reference**

**Introduction**

As a result of discussions between Southampton and Hampshire Centres for Independent Living (SPECTRUM/HCIL) with Hampshire County Council (HCC) it was agreed that SPECTRUM should facilitate the setting up of a Personalisation ‘Expert’ Panel.  This would meet regularly to discuss the reform of adult social care and ensure direct dialogue between service users/carers, service user/carer led organisations and HCC officers, who are responsible for reform implementation.

**Aims**

To ensure that

1. Initial change and coproduction is promoted in health, social care and other services (e.g. health, employment, other Hampshire County Council services) to enable them to meet all needs of service users/carers

2. Service users and their organisations are at the forefront of all aspects of the implementation of personalisation.

3. The experiences gained from Self Operated Care Scheme, Direct Payments and other Independent Living schemes inform future development of adult social care in Hampshire and reduce unnecessary ‘reinvention of wheels’.

4. Adult social care in Hampshire is developed in coproduction to meet the needs/aspirations of all potential service users based on the principle of equality and inclusion i.e. regardless of age, ability, impairment, race, gender, sexual orientation, marginalisation etc.

5. The priorities of service users/carers are fully taken into account and at the forefront in terms of setting the agenda for PEP meetings.

6. PEP maintains continuity and constructive dialogue with the Adult Services Departmental Management Team and influences the change in culture of health and social care

**Method**

1. Working practice will be based on the principles of co-production and not simply consultation.

2. The group will meet monthly.

3. It will establish other working/task groups as required

**Participants**:

1. Local service-user and carer led organisations.

2. Existing**/**potential service users and carers.

3. Adult Services Senior Management.

4. Project Managers where appropriate

5. Others with relevant expertise/experience including county councillors