

Personalisation Expert Panel 13/4/12 - Action Points

Matters Arising/Updates

1. PEP Core Group

The existing trial of the Core Group to be continued with every effort made to overcome the problems highlighted at the meeting and Robert to clarify how to access documents from the Chatroom.

2. Self-directed Support

Ed to seek confirmation that Natalie will be able to attend a PEP meeting in due course to report feedback on the new working arrangements.

3. Remploy

Ian to circulate to PEP members a copy of his recent correspondence with the local Press concerning the proposed closure of Remploy factories.

4. Health and Well-being Agenda

Tina to e-mail Gill, as Chairperson of the Health and Well-being Executive Group, detailing the outcome of the recent meeting between PEP members and Karen Ashton (HCC) on the development of Clinical Commissioning Groups and setting out the case for the Panel being involved in the new arrangements to enable it to have an input on behalf of Service Users into the health and well-being agenda.

5. TLAP Markers

John to give a report at the next PEP meeting on the outcome of next week's meeting with Ed, Ruth and Shahama (TLAP) to discuss input into and development of the Markers.

6. PEP Conference

Robert to report back to the Panel on the outcome of next Monday's initial meeting between Ian, Janet, Ed, Emma Dyer (HCC), Alison Flack (Connect Advocacy) and possibly John Avery (Chairman of Carers Partnership) to discuss sharing of best practice, accessibility and other issues relating to this year's conferences.

7. Face to Face Engagement

Esi and Berni to look into possibility of the Panel having a stall at forthcoming conferences in order to promote the work of the Panel and to seek engagement opportunities with individuals and groups.

8. Workforce Development Plan

- 1) Ruth/Helen to look at ways in which the Panel can assist on Aim 2 of the Development Plan (to provide opportunities for personal and professional growth, development and creativity for all staff groups) with particular regard to work experience and internship plus schemes;**
- 2) The Panel to advise if there are other areas within the Plan on which it would wish to make a contribution or if there are other matters on which members would require more information;**
- 3) Ruth to give an update report to the Panel in 6 months' time, and if necessary, to arrange for other Lead Officers to come along if required for any requests for specific information;**
- 4) Helen to look at possibility of inviting PEP representatives to a forthcoming LEO master class to be delivered by the person responsible for devising the programme;**
- 5) The Panel to advise Helen if a refresher course would be considered useful;**

- 6) The Panel representatives who have undertaken the LEO training to be offered, if required, action learning sets in support of the programme;**
- 7) Following attendance by all PEP representatives, the Panel to review the position post-training to ensure it gets the most out of the LEO programme.**

9. Work of HCC Culture, Communities and Business Services

- 1) The Panel to note the invitation from Nick and Amjid to get in contact for any assistance in locating the right contact Leads within HCC or for other help/information in relation to Hampshire projects;**
- 2) Ed, John and Amjid to set up a future meeting to discuss the inter-faith network and to consider whether to do something as part of the inter-faith week at the end of November.**

10. User-led Organisations

- 1) Panel members to keep the dates of 4th and 11th May clear in their diaries for a forthcoming meeting with Maria Miller to consider support for the setting up of a ULO in Basingstoke;**
- 2) The Panel supports such initiative but from the ground up making use of existing networks;**
- 3) The Panel's view is that all existing organisations including SCIL, HCIL, Carers Together should work together to develop a network of people and groups.**